

How To Record Audio

Audio files accepted are: **.avi, .mp3, .mov, .mpg, .mpeg, .swf, .wav, and .wma only**. Other formats of audio/movie files, such as mp4, are not accepted by the Apex Message Board system.

For World Language students, it is required to record your own speaking for some assignments. Any recording program will work as long as the file type is accepted by the Apex Message Board system. Apex recommends using Audacity, a free, open-source, 3rd-party application that is compatible with OSX and Windows (available here: <http://audacity.sourceforge.net/>). Audacity can record as well as convert pre-recorded audio files into other formats.

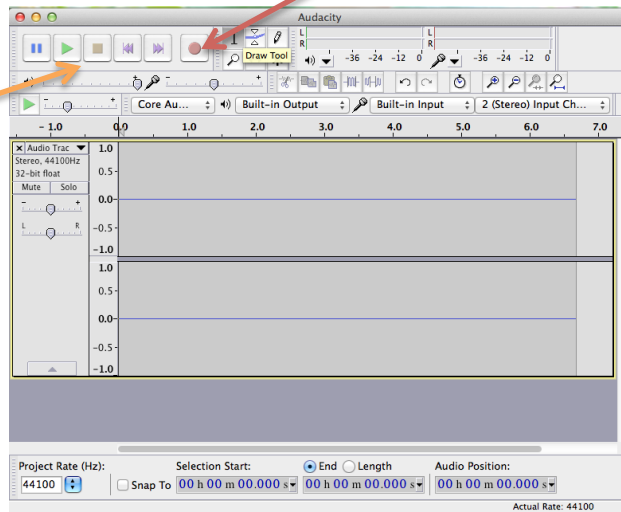
1. Download Audacity



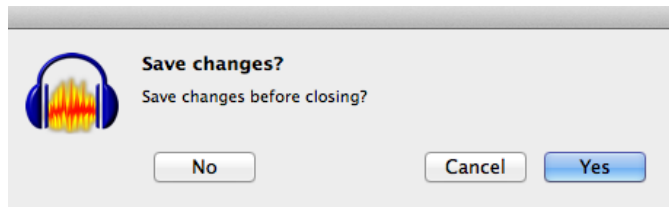
Click the **RED** circle to begin recording

2. Record your assignment

Click the **YELLOW** square to stop recording



3. Save your spoken assignment



4. Follow directions for [submitting assignments](#) via your Apex Message Board