



## **Acceptable Use Policies:**

### Guidelines

- Use of technology must be for educational purposes only
- Use for entertainment including music and games is only acceptable with permission from NWLS staff
- All computer games are prohibited unless used as part of a project and only under the direct supervision of the classroom teacher.
- Unauthorized use or distribution of copyrighted material is prohibited
- Use of threatening or obscene material is prohibited
- Use for commercial activities, product advertisement, or political lobbying is only acceptable with permission from NWLS staff
- Students may not use NWLS computers to set up an email account.
- Students may access their email accounts with permission from NWLS staff
- Unauthorized use of programs for which students do not have rights is prohibited
- Only programs installed by NWLS staff can be used on NWLS computers
- Students are strictly prohibited from making any changes to computer settings
- Unauthorized use of another student's login is strictly prohibited

Any costs, charges, liabilities or damage by misuse of the computers are the individual student's responsibility. Any consequences of service interruption or privacy violation will lead to disciplinary action. Such action can include suspension and/or expulsion from NWLS.

## **Netiquette:**

Students agree to abide by these guidelines for participation in any online discussions:

- Avoid sarcasm and slang. Swear words are unacceptable.
- Never use derogatory comments, including those regarding race, age, gender, sexual orientation, religion, ability, political persuasion, body type, physical or mental health or access issues
- Never use insults, threats or attacks of any kind against another person
- Focus your responses on the questions or issues being discussed, not on the individuals involved
- Be constructive with your criticism, not hurtful
- Review your messages before sending them or posting them to discussion boards. Remove easily misinterpreted language and proofread for typos.